

Maharashtra State Pharmacy Council's Online Registration Portal

Applications received on or after 10/10/2018

Online Registration Flow-Applicant end

STEP 1



Applicants are requested to go through instruction manuals and guidelines before filling online registration form.

STEP 2



Pre-verification form will appear to applicants to agree with the given statements, All statements are mandatory to proceed with online registration.

STEP 3



Applicant will fill his personal details form to be able to receive OTP. Please provide your personal mobile number and Email ID.
Login ID and Password will be send to his/her registered mobile number and Email ID.

STEP 4



On the next page, Applicant must verify his OTP received on his/her Mobile number and Email ID,

STEP 5



After successful verification of OTP, Applicant will have to login with the given login ID and password to continue with the online registration.

STEP 6



Applicant will have to fill up his address details, education details and proceed to upload required documents .

STEP 7



Applicant will upload his Photo and signature in jpg or jpeg format as per mentioned size.
Applicant will also upload necessary documents required for registration in PDF format only as per mentioned size.

***Applicant will download undertaking /declaration which is available in download section and take print out of same .Applicant will read same ,sign on each page of undertaking and upload same without fail along with other requisite documents .Also Applicant will download Identity slip ,take print out ,fill same ,affix photo ,sign and get it attested from Principal of his Pharmacy college and upload same without fail .**

STEP 8



On the Payment details, Applicant will be shown his fees to be paid for the application. Applicant must pay his fees online on SBI Portal. Link given below:

<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=845584>

STEP 9



After successful payment of fees, Applicant must login to enter the payment details to proceed with confirmation of online application form.(mandatory)

Applicants are advised to take a printout of the Fee receipt for future reference.

STEP 10



Applicant must confirm his/her application to be able to process for approval.

STEP 11

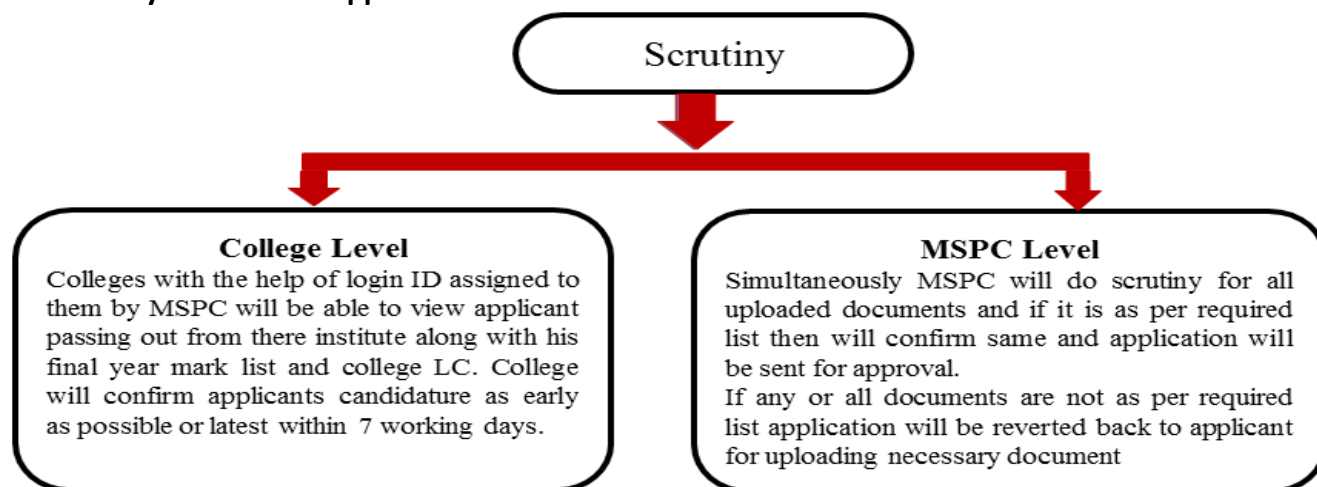


Applicant may take a printout of application form for any future reference .

Applications received on or after 10/10/2018

Online Registration Flow Chart - At MSPC Level

- Receipt of all online applications
- Verification of Payment fees from Bank
- Scrutiny of all online applications and allied documents



- Once scrutiny from MSPC and college is over application will be sent for final approval for registration in online system
- Registration Number Generation to all Approved Applications
- Information to applicants through SMS and email regarding Registration Number granted to them.
- MSPC will print Registration Certificate and PPP card which will be sent to applicant by speed post.

Generation of Provisional Registration Certificate at applicants end:

once application is approved and registration number is granted, applicants can generate his provisional registration certificate with the help of login ID and password and use same (Validity till Final Registration Certificate is issued)

Note :- The provisional certificate would be valid as long as the Final Registration Certificate is not issued, and as soon as Final Registration Certificate is issued the provisional certificate loses its sanctity.

**The above flow chart and activities mentioned are tentatively designed and for reference purpose. MSPC reserves all rights to make changes as and when necessary without intimation